

San Marino Unified School District
1665 West Drive, San Marino, CA 91108
(626) 299-7000

PHYSICIAN'S RECOMMENDATIONS FOR MEDICATION
Valentine Elementary School

Pupil's Last Name	First	Middle	Birth Date
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Teacher _____ Grade _____

It is the policy of San Marino Unified School District to allow medication to be given to pupils at school only if attendance at school is dependent upon the medication. The law allows this to be done if it carries out the recommendation of a physician. The school recognizes the desirability of following a physician's recommendations as nearly as possible at school. The fact that this is a service or accommodation which the school is not legally required to perform is recognized by all parties signing this form, and in so signing they agree to hold the school or its personnel free from any or all suits which might arise out of these arrangements.

If it is necessary for this child to receive medication at school, please fill in the following information:

Name of Medication	Form (Pill, Liquid, etc.)	Dose	Time of Day
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Length of time medication is to be taken _____

Any changes such as discontinuing giving the medication, increasing or decreasing the dosage, or changing the type of medication given must be authorized in writing by a physician and may necessitate filing another of these forms. This request expires at the end of the school year in which made.

Precautions if any (side effects, state instructions) _____

Medication is to be given by whom? Adult personnel? _____ Self? _____

Print or type name of physician	License No.	Address
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Physician's Signature	Date	Telephone
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Parent/Guardian's Signature	Address	Telephone
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Parent/Guardian's Signature	Address	Telephone
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VALENTINE MEDICATION POLICY

The following principles and procedures will be followed when a parent requests that a student be permitted to take medication at school. “*Medication*” is considered **both** a physician’s prescription **or** over the counter items such as cough drops, pain relievers, or other nostrums.

1. The administration of medication to students shall be done only if attendance at school is dependent upon the medication and only when such administration has been requested and approved by the student's parents **and** physician.
2. Students requiring medications at school shall be identified to the school by parents and physician. Students observed by school personnel administering medications to themselves will be reported to the principal and their parents.
3. **All medications (prescriptions and over the counter items) must be delivered to the school office by an adult.** Students may not carry medication on their persons or keep it in their desks or backpacks unless specific written permission from the parents and the prescribing physician is on file in the Health Office.
4. A written statement shall be required of:
 - a. The prescribing physician, who shall indicate the necessity for the medication being given to the student during school hours, and the method, amount and schedules for medication.
 - b. The parent, who shall request and authorize the designated school personnel to give medication in the dosage prescribed by the physician.
5. All medications brought to the office to be administered to a student shall be sent in the original, labeled bottle with the name and telephone number of the pharmacy, the student's identification, name of the physician, and dosage of the medication to be given.
6. Form letters to parents and physicians designed to facilitate these procedures are available in the school office and are to be completed on an annual basis.
7. **Any change in the dosage or type of medication** given must be authorized in writing by a physician.
8. A list of students needing medication during school hours, including the type of medication, times, and dosage, will be maintained at the local school in the administrative or health office. This list is to be reviewed and updated periodically by the school health coordinator.
9. Under no circumstances are school personnel to provide/administer over the counter medicines or nostrums to students without first obtaining written consent from the parent and physician.
10. At the end of the school year parents must claim any medication remaining at school or it will be disposed of by the school.